

HANNA EARLY COLLEGE HIGH SCHOOL
COMMUNITY PROJECT REPORT

School: _____ Date: _____

School Organization: _____

Project: _____ Provider: _____

Location: _____

1. Explain community project: _____
2. Explain the benefits of the projects: _____
3. Total number of persons involved in project: Sponsors _____ Students _____
4. List project dates and times: Dates _____ Time: _____

Community project must follow BISD Board Policies and be cleared by the Principal. Information will be forwarded to the Area Administrator. Good judgment is necessary to assure success and implementation of the project. Fiscal management and financial obligation lies solely with the sponsor.

Sponsor's Signature: _____ Date: _____

I am fully aware of the policies in BISD's Professional Personnel Guide on Student Activity projects.

Principal's Signature: _____ Date: _____

Comments: _____

Reminders:

- Projects must be approved at least two weeks prior to project date.
- Community functions should not interfere with class time.
- Projects that involve handling of food items may require a health permit.
- Food distribution should not interfere with class time.
- Door-to-door projects by students are prohibited by BISD policy.
- Organization purchases must be made through the check/voucher system.
- Sponsors must supervise all projects activities.
- School personnel may not transport students in private vehicles.